

MT. SHERMAN WATER ASSOCIATION

BOARD OF DIRECTOR'S MEETING

MONDAY JULY 11, 2016

5:30 P.M.

Dear Directors:

Enclosed please find the director's report, transaction report and board minutes for June 2016.

If you have any questions please feel free to call.

Thank You,



Karen Edgmon

Financial Officer

Mt. Sherman Water Association

Scribe:	Odie J. Watts	
Date:	June 13, 2016	Time: 5:33 PM – 6:53 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
*	Reynolds, Ivan – WATER OPERATOR	446-5352
#	Rylee, Quentin – VICE PRESIDENT	870-688-8018
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – BOARD MEMBER	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

	Board Meeting Attendees:
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	Mr. Jerry Patton attended the meeting to raise the issue of no water pressure and sometimes no water at his residence. He indicated that the Water Association has purchased a new pressure tank for the pump station that supplies his house but the tank has never been installed. He indicated the tank has set uninstalled for 32 months and he is certain that with the new pressure tank his water supply/pressure issues would be improved. He was visibly upset with the situation and the Board made a commitment to him that the pressure tank would be install on or before June 17th. Ivan Reynolds was tasked to accomplish the installation on or before that date which seemed to be agreeable to Mr. Patton. FOLLOW-UP: Ivan Reynolds accomplished the pressure tank installation on June 19th and in a follow up phone call to Mr. Patton he indicated that after the new tank was installed his water pressure problems had improved.	
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Minutes and Business Discussions:

Agenda	
1. Call to Order	Meeting was called to order at 5:33 by Calvin Voshell – President.
2. Meeting Minutes	The Meeting minutes from the May 9, 2016 meeting was reviewed and approved. Motion to approve the minutes was made by Ron Ferguson with 2nd by Betty Stivers with no abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the financial report. At the end of May, 2016 the total financial assets currently on deposit: • Treasury Bonds - \$32,577.60 • Certificates of Deposit - \$102,742.75 • Money Market - \$57,935.23 • Checking - \$8,491.27 • TOTAL - \$201,746.85

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	• No money was deposited to the money market account this month. • Paid the insurance payment in the amount of \$755.96. • A CD in the amount of \$15,177.87 matures soon. The Board agreed to have Karen indicate to Anstaff Bank to let the CD roll-over with no further action to be taken at this time. • Water loss rate was calculated to be 26.8% for the month. Motion to approve the financial report was made by Ron Ferguson with 2nd by Barry Shechtman with no abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operator's Report: • Replaced 6 older meters. • Distributed a memorandum of agreement from Harbor Engineering outlining the approach to contracting the blasting and painting of the water tank. The Board agreed that there are more questions than answers about the Harbor memorandum and Barry Schechtman will contact them for more classification before any agreement is signed. • Distributed a letter from the Arkansas Health Department regarding the agreement to allow Freddie Edgmon to pursue a project to install a new line to his residence. The Board agreed to all the new line installation however, the water meter must be installed at the junction of the new Edgmon line and the main MSWA line. Odie Watts agreed to discuss the matter with the Edgmans and to write a letter back to the Health Department indicating the MSWA agreement with the project as long as the meter is located as indicated above. • Checked for low pressure at Gary Fowler's 2nd cabin and changed the meter. • Checked for leaks at Mike Lowe's residence and changed the meter. • Changed the meter at Dale Villine's after it stopped recording. • No water reported by David McClinton. Found the shutoff valve at the

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	meter was closed. Changed the meter while at the location. • Changed the meter at Edd French's home. • Changed the meter at Carol Clark's. • Delivered an easement from Tommy James for the overlay project. • Obtained prices for lead testing kits. Karen Edgmon agreed to order the kits and have the MSWA reimburse her once the kits arrived. • Obtained easements from Jane Kilgore, Ronnie and Eddie Kilgore, and Betty Brandt related to the construction of the overlay project. Motion to approve the Water Operator's report – by Betty Stivers and 2nd by Ron Ferguson with no abstentions.
5. Old Business	Reviewed the Action Items listed below for any status updates. • Barry Shechtman reminded the Board that the Butler vs. Mt. Sherman Water Association hearing is scheduled for Wednesday, June 22, 2016 beginning at 1:00 PM in the Newton County Court House. The court will only hear oral argument – not testimony.
6. New Business	• Everyone was encouraged to attend the court hearing at 1:00 on June 22nd in the Newton County Court Room in the case of Butler vs. the MSWA.
7. Adjournment	Meeting adjourned at 6:53 P.M.
8. Next Meetings	NEXT MEETING START TIME: The next regularly scheduled meeting will be on July 11, 2016 at 5:30 at Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly. See notations above	Ivan Reynolds	ASAP	IN WORK
AI79	10/14/13	Follow up with Jane Kilgore to obtain an easement so the Patton water problems can be resolved.	Ivan Reynolds	10/14/13	CLOSED
AI 87	7/14/14	Write a letter to the ESI grant person justifying a request for grant and/or matching fund request to fund the project to replace the 3" line with a 6" line to enhance and support expansion of the MSWA system.	Odie Watts and Ivan Reynolds	8/11/14	ON HOLD
AI90	8/11/14	Meet with each property owner and review the impact of a new 20 ft. easement requirement for the installation of a potential over lay project to replace the existing 3" line with a 6" line in the Low Gap area.	Ivan Reynolds	9/8/14	IN WORK
AI93	9/14/15	Pay TECHRODIUM the first annual fee of \$402.50 for implementing the IRIS notification system.	Karen Edgmon	10/12/15	PENDING
AI94	5/9/16	Research the cost and availability of at least 6 lead level testing kits to determine the lead levels in the water both prior to and after fluoride has been added to the system by the OMRPWA.	Ivan Reynolds	6/13/16	CLOSED
AI95	6/13/16	Write a response to the Arkansas Health Department regarding the installation of a new water line for Freddie Edgmon. See Water Operator's Report above.	Odie Watts	7/11/16	OPEN

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AI96	6/13/16	Order the lead testing kits from Amazon.	Karen Edgmon	7/11/16	OPEN
AI97	6/13/16	Contact Harbor Engineering for clarification on their Memorandum of Agreement to paint the Shiloh Water Tank and invite them to our July 11 Meeting.	Barry Shechtman	7/11/16	OPEN



DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,734,167	100.0%
Water Sold to Customers	1,406,569	81.1%
Utility Use (fire, flushing)	0	0.0%
Water Lost	327,598	18.9%
Average Use Per Account	4,451	
Accounts Using Water	316	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	11,802.45	0.00	0.00	100.20	667.50	0.00	906.44
Count	343	0	0	334	267	0	337
Average	34.41	0.00	0.00	0.30	2.50	0.00	2.69

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on June 2016 Bills	11,531.51	345
Credit Balances	-1,725.58	19
Debit Balances	13,257.09	326
Payments	-11,163.59	298
Adjustments	-242.13	5
Balance after Payments and Adj	125.79	48
Current	-780.85	29
30 to 60 Days Old	457.57	5
60 to 90 Days Old	196.96	10
Over 90 Days Old	252.11	4
Penalty Charges	303.55	51
Charges for Services	13,476.59	343
Balance Due	13,905.93	

MT Sterman Bd MtG
 7-11-16 Water operators Report
 JUAN Reynolds

Date	Customer	Activity Performed	Time Started	Time Ended	Parts Used
6-16-17	BTR to PA+TON	Set PSI TANK	9:30A	12:15P	
6-18	FREDdie Edgmon	MARKed spotter meter			
6-29	Tim ERNST	Tapped Line set MTR service	9:30A	4:30P	MTR BX MTR setter 2-3/4 SS inserts 1-3/4 CORP stop 1-3/4 x 2 saddle BRASS
7-6	ERIC ROBB	Tapped Line set MTR service	9:30A	12:50P	MTR BX MTR setter 2-3/4 SS inserts 1-3/4 CORP stop 1-3/4 x 2" saddle BRASS
6-24	JOHN Butler	Delivered Easement form	10:30A	12:30P	
6-28	Steel Creek Dustin LAGER	1/4 meter Rding 1/4 MTR Rding	10A	12N	
7-11	Jane Kilgore	Rolled off 7000 feet for build to R. Black	10A	1:30P	
7-11	Wes Bushnell	Chgd MTR	2:10P	2:20P	METER SN 52089279
7-11	Jimmy KEYS	Chgd MTR	2:30P	2:45	METER SN 52089260
7-11	JOHN TRAYWICK	Chgd MTR	2:50	3:05	METER SN 52089278

7-11 Jeffery Villines chg MTR 3:15 - 3:30 MTR SN 52089281

6-30 ~ Mt Sterman ordered

7-1 ~ Rec'd Meter setter

From 06/01/2016 through 06/30/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
06/02/2016	5230	Tech Radium	Repairs and Maintenance		24.95		8,466.32
06/02/2016	5231	Ozark Mtn. Regional...	Ask My Accountant		5,102.96		3,363.36
06/08/2016			Sales	Deposit		656.90	4,020.26
06/08/2016			Sales	Deposit		1,192.83	5,213.09
06/10/2016			Sales	Deposit		1,077.72	6,290.81
06/13/2016	5232	Odie Watts	Office Supplies		50.00		6,240.81
06/14/2016			Sales	Deposit		1,888.44	8,129.25
06/14/2016	5233	Dept. of Finance & A...	Ask My Accountant		740.00		7,389.25
06/14/2016	5234	Leslie Daniels	Payroll Expenses		200.00		7,189.25
06/14/2016	5235	Leslie Daniels	Repairs and Maintenance		175.00		7,014.25
06/14/2016	5236	Karen Edgmon	Payroll Expenses		981.50		6,032.75
06/14/2016	5237	Karen Edgmon	Rent Expense		75.00		5,957.75
06/14/2016	5238	Jimmie Beets	Payroll Expenses		20.00		5,937.75
06/17/2016			Sales	Deposit		234.60	6,172.35
06/21/2016			Sales	Deposit		1,024.05	7,196.40
06/22/2016	5239	Ivan Reynolds	Payroll Expenses		1,100.00		6,096.40
06/22/2016	5240	Ivan Reynolds	Repairs and Maintenance		75.00		6,021.40
06/23/2016			Sales	Deposit		1,534.41	7,555.81
06/23/2016	DBT	Ritter Communications	Utilities		35.40		7,520.41
06/23/2016	DBT	Ritter Communications	Utilities		41.52		7,478.89
06/24/2016			Sales	Deposit		2,836.86	10,315.75
06/24/2016	DBT	Carroll Electric	Utilities		16.34		10,299.41
06/24/2016	DBT	Carroll Electric	Utilities		53.05		10,246.36
06/24/2016	DBT	Carroll Electric	Utilities		86.90		10,159.46
06/29/2016			Sales	Deposit		717.78	10,877.24
06/29/2016	5241	Buffalo River Ranch	Payroll Expenses		125.00		10,752.24
06/29/2016	5242	CNA Surety	Insurance Expense		100.00		10,652.24
06/29/2016	5243	AnStaff Bank	Depreciation Expense		3,000.00		7,652.24
06/30/2016			Interest Expense	Deposit		0.32	7,652.56



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Balance Due	13,905.93	

From 07/01/2016 through 07/31/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/05/2016	5244	Newton County Cler...	Professional Fees		55.00		7,597.56
07/05/2016	5245	Dept. of Finance & A...	Ask My Accountant		893.00		6,704.56
07/05/2016	5246	Ozark Mtn. Regional...	Ask My Accountant		5,289.21		1,415.35
07/05/2016	5247	Tech Radium	Professional Fees		24.95		1,390.40
07/06/2016			Sales	Deposit		2,353.83	3,744.23
07/11/2016			Sales	Deposit		1,082.02	4,826.25
07/11/2016	5246	Ozark Mtn. Regional...	Sales			0.01	4,826.26
07/11/2016	5248	Buffalo River Ranch	Payroll Expenses		125.00		4,701.26
07/11/2016	5249	Odie Watts	Office Supplies		50.00		4,651.26
07/11/2016	5250	Karen Edgmon	Payroll Expenses		981.50		3,669.76
07/11/2016	5251	Karen Edgmon	Rent Expense		75.00		3,594.76
07/13/2016			Sales	Deposit		396.60	3,991.36
07/13/2016			Sales	Deposit		2,003.15	5,994.51
07/14/2016	5252	Leslie Daniels	Payroll Expenses		200.00		5,794.51
07/14/2016	5253	Leslie Daniels	Repairs and Maintenance		175.00		5,619.51
07/16/2016	5254	Karen Edgmon	Repairs and Maintenance	lead testing kits	68.85		5,550.66
07/18/2016	5255	River Valley WinWa...	Repairs and Maintenance		807.69		4,742.97
07/19/2016			Sales	Deposit		75.00	4,817.97
07/19/2016			Sales	installation		500.00	5,317.97
07/19/2016			Sales	Deposit		2,903.64	8,221.61
07/19/2016			Sales	installation		500.00	8,721.61
07/25/2016			Sales	Deposit		2,896.72	11,618.33
07/25/2016	DBT	Ritter Communications	Utilities		35.40		11,582.93
07/25/2016	DBT	Ritter Communications	Utilities		45.54		11,537.39
07/25/2016	5256	Ivan Reynolds	Payroll Expenses		1,100.00		10,437.39
07/25/2016	5257	Ivan Reynolds	Repairs and Maintenance		75.00		10,362.39
07/26/2016	DBT	Carroll Electric	Utilities		20.30		10,342.09
07/26/2016	DBT	Carroll Electric	Utilities		52.68		10,289.41
07/26/2016	DBT	Carroll Electric	Utilities		93.65		10,195.76
07/28/2016			Sales	Deposit		153.30	10,349.06
07/28/2016			Sales	Deposit		1,086.30	11,435.36
07/29/2016			Interest Expense	Deposit		0.42	11,435.78
07/29/2016			Sales	Deposit		709.00	12,144.78
07/29/2016	5258	AnStaff Bank	Depreciation Expense		3,000.00		9,144.78
07/29/2016	5259	Joey Brasel Dozing	Repairs and Maintenance		315.00		8,829.78

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,906,417	100.0%
Water Sold to Customers	1,522,678	79.9%
Utility Use (fire, flushing)	85,000	4.5%
Water Lost	298,739	15.7%
Average Use Per Account	4,849	
Accounts Using Water	314	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	12,507.43	0.00	0.00	100.50	670.00	0.00	965.28
Count	344	0	0	335	268	0	338
Average	36.36	0.00	0.00	0.30	2.50	0.00	2.86

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on July 2016 Bills	13,905.93	344
Credit Balances	-1,567.79	24
Debit Balances	15,473.72	320
Payments	-13,584.56	296
Adjustments	0.00	0
Balance after Payments and Adj	321.37	50
Current	-824.65	30
30 to 60 Days Old	573.58	10
60 to 90 Days Old	268.28	3
Over 90 Days Old	304.16	7
Penalty Charges	319.28	50
Charges for Services	14,243.21	344
Balance Due	14,883.86	

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